

## FUNCTIONAL READING CHECKLIST

YES	NO	DK	
___	___	___	Determines likenesses.
___	___	___	Determines differences.
___	___	___	Matches four basic colors.
___	___	___	Names four basic colors.
___	___	___	Discriminates sounds.
___	___	___	Discriminates shapes.
___	___	___	Discriminates letters.
___	___	___	Recites the alphabet.
___	___	___	Identifies upper case letters of the alphabet.
___	___	___	Identifies lower case letters of the alphabet.
___	___	___	Associates consonant sounds and symbols.
___	___	___	Associates vowel sounds and symbols.
___	___	___	Matches words to pictures.
___	___	___	Reads basic sight words.
___	___	___	Demonstrates left-to-right reading progression.
___	___	___	Arranges events in sequential order.
___	___	___	Follows a simple story line.
___	___	___	Attends while story is read to him/her.

## FUNCTIONAL WRITTEN LANGUAGE CHECKLIST

YES	NO	DK	
___	___	___	Holds a pencil correctly.
___	___	___	Copies a circle.
___	___	___	Copies own printed name.
___	___	___	Traces along a vertical or horizontal line.
___	___	___	Traces basic shapes.
___	___	___	Traces own printed name.
___	___	___	Traces all printed letters of the alphabet.
___	___	___	Copies all printed letters of the alphabet.
___	___	___	Prints letters using proper sizing and spacing.
___	___	___	Copies printed words and sentences using proper spacing.
___	___	___	Prints own name.
___	___	___	Writes letters of the alphabet in cursive.
___	___	___	Writes own name in cursive.
___	___	___	Spells basic sight words.
___	___	___	Writes a simple sentence.
___	___	___	Punctuates sentences correctly.

## FUNCTIONAL MATH CHECKLIST

YES	NO	DK	
___	___	___	Counts by rote to 10.
___	___	___	Counts objects to 5.
___	___	___	Identify numerals 1 – 5.
___	___	___	Count objects to 10.
___	___	___	Identify numerals 6-10.
___	___	___	Counts by rote to 100.
___	___	___	Identify numerals 0-100.
___	___	___	Writes numerals 0-100.
___	___	___	Performs simple addition using concrete objects.
___	___	___	Identifies the “+” sign.

## FUCNTIONAL MATH CHECKLIST CONTINUED

YES	NO	DK	
___	___	___	Identifies the “-” sign.
___	___	___	Identifies the “=” sign.
___	___	___	Demonstrates mastery of addition facts.
___	___	___	Performs addition without regrouping.
___	___	___	Performs addition with regrouping.
___	___	___	Demonstrates mastery of subtraction facts.
___	___	___	Performs subtraction without regrouping.
___	___	___	Performs subtraction with regrouping.
___	___	___	Demonstrates understanding of multiplication.
___	___	___	Tells time by the hour.
___	___	___	Tells time by the half-hour.
___	___	___	Tells time by 5 minute intervals.
___	___	___	Tells time to nearest minute.
___	___	___	Reads a digital clock.
___	___	___	Reads a regular clock.
___	___	___	Writes time notations.
___	___	___	Calculates time intervals.
___	___	___	Reads a calendar.
___	___	___	Identifies coins.
___	___	___	Knows value of coins.
___	___	___	Adds coins to 50 cents.
___	___	___	Adds coins and bills.
___	___	___	Makes change from \$1.00.
___	___	___	Makes change from \$10.00.

## FUNCTIONAL VOCATIONAL/PREVOCAIONAL CHECKLIST

YES	NO	DK	
___	___	___	Performs self-help skills independently.
___	___	___	Practices proper hygiene and grooming.
___	___	___	Maintains good attendance in class or on the job.
___	___	___	Practices punctuality in class or on the job.
___	___	___	Follows physically-demonstrated directions.
___	___	___	Follows verbal instructions.
___	___	___	Reads functional signs.
___	___	___	Likes to learn something new.
___	___	___	Follows written instructions.
___	___	___	Independently seeks help from teacher or employer.
___	___	___	Likes to work with others.
___	___	___	Accepts help from others in appropriate manner.
___	___	___	Responds appropriately when asked to do a task.
___	___	___	Stores materials appropriately.
___	___	___	Begins a new task with minimal or no prompting.
___	___	___	Shares/takes turns appropriately with fellow students or co-workers.
___	___	___	Brings needed materials to class.
___	___	___	Responds appropriately to constructive criticism.
___	___	___	Accepts responsibility for completing a multi-stage task.
___	___	___	Completes tasks within a given time frame.
___	___	___	Carries on a telephone conversation appropriately.
___	___	___	Uses a pay telephone.
___	___	___	Completes tasks with minimal assistance/supervision.

## FUNCTIONAL EMOTIONAL/SOCIAL/BEHAVIORAL CHECKLIST

YES	NO	DK	
___	___	___	Demonstrates awareness of surroundings.
___	___	___	Responds to visual and auditory stimuli.
___	___	___	Makes eye contact.
___	___	___	Responds to name.
___	___	___	Responds to interaction attempts made by others.
___	___	___	Initiates interaction with others.
___	___	___	Responds appropriately to praise.
___	___	___	Follows physically demonstrated directions.
___	___	___	Demonstrates age-appropriate attention span.
___	___	___	Demonstrates age-appropriate self-help skills.
___	___	___	Follows oral directions independently.
___	___	___	Completes tasks independently when possible.
___	___	___	Asks for help when needed.
___	___	___	Demonstrates respect for authority.
___	___	___	Accepts criticism appropriately.
___	___	___	Demonstrates thoughtful, not impulsive, actions.
___	___	___	Demonstrates age-appropriate independence.
___	___	___	Demonstrates perseverance with difficult tasks.
___	___	___	Demonstrates ability to relate to peers and adults.
___	___	___	Expresses feelings appropriately.

## FUNCTIONAL LANGUAGE CHECKLIST

YES	NO	DK	
___	___	___	Responds to own name when called.
___	___	___	Expressing needs or recognition by pointing.
___	___	___	Responds to simple verbal requests.
___	___	___	Imitates sounds.
___	___	___	Points to familiar persons or objects on request.
___	___	___	Attempts to say isolated words that have meaning.
___	___	___	Repeats single words on request.
___	___	___	Says single comprehensible words spontaneously.
___	___	___	Verbally expresses needs with single words.
___	___	___	Answers questions with a single word.
___	___	___	Speaks in two-word sentences.
___	___	___	Verbally identifies colors.
___	___	___	Follows a one-step command.
___	___	___	Speaks in complete sentences of three or more words.
___	___	___	Repeats a brief sentence.
___	___	___	Follows a two-step command.
___	___	___	Uses picture symbols to communicate wants and needs.

## FUNCTIONAL GROSS MOTOR CHECKLIST

YES	NO	DK	
___	___	___	Holds head erect.
___	___	___	Rolls from back to stomach and vice versa.
___	___	___	Reaches for and grasps an object .
___	___	___	Sits without support.
___	___	___	Crawls on hands and knees.
___	___	___	Pulls to standing position.
___	___	___	Stands alone.

## FUNCTIONAL GROSS MOTOR CHECKLIST CONTINUED

YES	NO	DK	
___	___	___	Walks with support.
___	___	___	Walks without support.
___	___	___	Runs without falling.
___	___	___	Stands on tiptoe.
___	___	___	Walks up/down stairs independently.
___	___	___	Jumps off floor with both feet.
___	___	___	Clapping, galloping, running to music.
___	___	___	Bouncing a ball with both hands.
___	___	___	Walking upstairs, alternating forward foot.
___	___	___	Hops on both feet.
___	___	___	Jumps down from low object.
___	___	___	Stands on one foot briefly.
___	___	___	Catches bounced ball.
___	___	___	Walks downstairs, alternating forward foot.
___	___	___	Bats a ball.
___	___	___	Kicks a ball.
___	___	___	Walks a straight line.
___	___	___	Throws a ball with fair accuracy.
___	___	___	Hops on one foot .
___	___	___	Jumps over obstacles without falling.
___	___	___	Climbs with ease and confidence.
___	___	___	Throws a ball with fair accuracy.
___	___	___	Runs smoothly.

## FUNCTIONAL FINE MOTOR CHECKLIST

YES	NO	DK	
___	___	___	Grasps objects between fingers and palm of hand.
___	___	___	Grasps objects between thumb and index finger.
___	___	___	Picks up a block or similar object.
___	___	___	Puts block on table without dropping.
___	___	___	Turns a doorknob.
___	___	___	Places block or similar object into a container.
___	___	___	Squeezes toy with hand.
___	___	___	Picks up objects between thumb and index finger.
___	___	___	Turns knobs on appliances or toys.
___	___	___	Holds spoon with palmar grasp.
___	___	___	Drinks from cup held with both hands.
___	___	___	Inserts shapes into form board.
___	___	___	Eats with spoon held in fist.
___	___	___	Turns pages of a book.
___	___	___	Unwraps small objects such as candy.
___	___	___	Stacks blocks or other objects.
___	___	___	Makes random marks with crayon or pencil held in fist.
___	___	___	Scribbles with crayon or pencil.
___	___	___	Drinks from cup held with one hand.
___	___	___	Holds spoon with thumb and radial fingers.
___	___	___	Threads large beads.
___	___	___	Unbuttons buttons.
___	___	___	Assembles simple puzzle with inset pieces.
___	___	___	Buttons clothes.
___	___	___	Draws simple shapes.
___	___	___	Uses scissors with precision.